

CONFIDENTIAL**04 FEB 1985****MEMORANDUM FOR: Deputy Director for Science and Technology****FROM:****Executive Director****SUBJECT: Appreciation of Graphics Support***EL*

1. I wish to express my appreciation for the fine support I received on 31 January from your Visual Information Staff. On extremely short notice -- essentially one work day -- the skilled people on the staff designed and packaged a 28-page briefing book for my use in separate briefings for two US Senators on 1 February. The book consisted of one-pagers describing the highlights of CIA's role in the intelligence process and included a number of charts, graphs, and drawings as well as bulleted text. It was an impressively professional product produced on the shortest possible notice.

2. [] of my staff worked with the Visual Information people to produce the briefing book. He was as impressed with their pleasant, cooperative manner and can-do spirit as he was with their obvious professional competence. Please pass on my sincere appreciation for their efforts to []

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[] JAL (4 February 1985)

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